


## ADDENDUM NOTICE

Date: September 08, 2022

**Tender Name:** ITB for Supply of Reagents & Lab Supplies under Fixed Rate Contract

**Invitation Ref. No. & Date:** icddr,b/SCM/OTM/2022/12 Dated: 19-08-22

**Published in:** The Daily "Prothom Alo" & "Daily Star" on August 19, 2022

Description	Previous Date	New Date
Last date for Tender Submission	September 11, 2022	<b>September 22, 2022</b>
All other informations, Terms & Conditions in the said tender notice and tender document will remain unchanged. Please visit Minutes of Pre-bid Meeting through <a href="https://www.icddrb.org/work-with-us/tender-notices">https://www.icddrb.org/work-with-us/tender-notices</a>		
 <b>icddr,b</b>	Senior Manager, Supply Chain Management Tel: 02-22227001-10 Ext. 4403 & 4415	

Approved.



7/8/2022





### Minutes of Pre-bid Meeting

**Title of the meeting:** Pre-Bid meeting for Supply of Reagents & Lab Supplies under Fixed Rate Contract for 3 years

**Tender Ref. No:** icddr,b/SCM/OTM/2022/12 Dated: August 19, 2022

**Venue:** Facilities Management Conference Room, Chiller Building 3rd Floor, icddr,b, Mohakhali, Dhaka 1212 and through Online Platform ( Microsoft Teams)

**Date:** August 30, 2022, Time: 3:00 PM to 5.03 PM

#### **List of Participants:**

- a. Representatives from OEM, Local Agent/Distributor of various Principals including some local Traders actively participated in the meeting.
- b. Members of the Sourcing Evaluation Committee (SEC) including Supply Chain Staffs from icddr,b were present in the meeting

- Participant's list is attached

#### **Discussions:**

- The Lead of SEC (Sourcing Evaluation Committee) Mr. Mirza Muhammad Masud Rana, Senior Manager, Supply Chain Management welcomed all the participants organization who joined in the pre-bid meeting. He gave a short brief on the icddr,b's core activities and purpose of the Invitation to Bid (ITB) IBT for Long Term Agreement.
- Mr. S.M.A. Mahfuz, Manager, Supply Chain Management explained the detail terms and conditions of the tender documents in the meeting.

The key discussion points and responses against participants queries are appended below:

SI	Queries	Response
01	Reduce the Contract period for Supply of Reagents & Lab Supplies from 03 (three) years to 01 (one) year.	The Contract period for Supply of Reagents & Lab Supplies will remain 03 (three) years and Price adjustment for the consecutive years may be fixed up subject to annual review based on justification provided sufficient supporting evidence to substantiate a request for changing the rate.
02	Extension of Bid Submission time (Reference: Tender documents Clause No. 39, Page-10)	Considering the participant's request, enhancement of more competition and smooth & proper preparation of Tender documents, the icddr,b authority has extended bid submission date up to <b>September 22, 2022</b> instead of existing dead line.
03	Whether multiple offer is accepted or not?	Accepted.

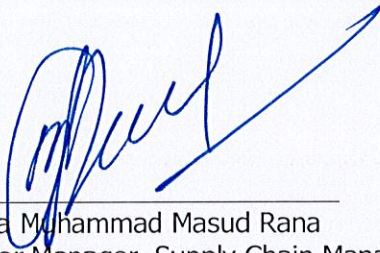


SI	Queries	Response
04	Whether upgraded product can be offered?	Accepted.
05	Delete the "TDS as stated under ITT Sub-Clause 29.1 (b)" mentioned at the page 23 of Tender document under Manufacturer Authorization Letter.	Considered as deleted.
06	Delete Catalogue from Schedule of Requirement of the Tender.	Alternative Catalogue option is available in the Schedule of Requirement. The technical member of SEC will consider the alternative catalogue proposed by Bidder.
07	Can Bidder submit their Pack size in the Schedule of Requirement?	The Bidders were asked to mention their standard pack size in Schedule of Requirement of the Tender documents.
08	Clarification of incoterm of clause 26.5(a) in the tender document "CPT/CFR/FOB/Local delivery basis".	icddr,b is Tax & VAT exempted. So we prefer CPT/CFR price for leveraging our Duty/Tax waiver. However, other delivery mode are also accepted.
09	Unit of Measure (UoM)/ Pack Size Clarifications	Unit of Measure/Pack Size as furnished in Schedule of Requirement would be treated as for example, in Lot 28, UoM of Needles, Syringes, Pipet Tips, Centrifuge Tubes etc would be in packet instead of each
10	Who will submit the Performance Guarantee? (Reference: Tender documents Clause No. 64, Page-12)	<ul style="list-style-type: none"> <li>Local distributor on behalf of the OEM will submit Performance Guarantee.</li> <li>If there is no presence of OEM or its distributor in Bangladesh market then OEM should submit Performance Guarantee.</li> </ul>
11	Settlement of Disputes (Reference: Tender documents Clause No. PCC 9.1, Page-21)	<p>In the case of a dispute between the icddr,b and the supplier the below steps would be followed.</p> <p><b>Amicable Settlement:</b></p> <p>The Buying organization (icddr,b) and the Supplier shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.</p> <p><b>Adjudication:</b></p> <p>If the Supplier/Buying organization assume that amicable settlement of dispute is not possible between the two parties, the dispute shall be referred to the Adjudicator within fourteen (14) days of first written correspondence on the matter of disagreement;</p> <p>The Adjudicator will jointly be appointed by the parties. In case of disagreement between the parties, the Appointing Authority for the Adjudicator is the Head, Regulatory and Legal Affairs, icddrb. The Appointing Authority shall appoint the</p>

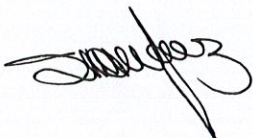


SI	Queries	Response
		<p>Adjudicator within fourteen (14) days of receipt of a request from either party.</p> <p>The Adjudicator shall give its decision in writing to both parties within twenty-eight (28) days of a dispute being referred to it;</p> <p>The Supplier shall make all payments (fees and reimbursable expenses) to the Adjudicator, and the Procuring Entity shall reimburse half of these fees through the regular progress payments.</p> <p>Should the Adjudicator resign or die, or should the icddr,b and the Supplier agree that the Adjudicator is not functioning in accordance with the provisions of the Contract; a new Adjudicator will be jointly appointed by the Procuring Entity and the Supplier.</p>

As there being no other matter to discuss, the meeting ended with a vote of thanks to all participants.



Mirza Muhammad Masud Rana  
Senior Manager, Supply Chain Management  
icddr,b






1. Summary	
Meeting title	Prebid Meeting for Yearly Contract for Reagents and Laboratory Supplies for icddr,b
Attended participants	49
Start time	8/30/22, 2:11:59 PM
End time	8/30/22, 5:03:06 PM
Meeting duration	2h 51m 6s
Average attendance time	1h 6m 33s

## 2. Participants

Name	First join	Last leave	In-meeting duration	Email
Ghosh, Sekhar	8/30/22, 2:30:13 PM	8/30/22, 3:36:36 PM	1h 6m 22s	sghosh@beckman.com
Kamrul Hassan (Guest)	8/30/22, 2:30:21 PM	8/30/22, 4:31:42 PM	2h 1m 20s	
Mahfuz (Guest)	8/30/22, 2:53:13 PM	8/30/22, 4:29:26 PM	1h 36m 13s	
Shakhor from Kuri (Guest)	8/30/22, 2:54:25 PM	8/30/22, 4:26:55 PM	1h 32m 29s	
Ashok Paul	8/30/22, 2:54:36 PM	8/30/22, 2:56:16 PM	1m 39s	
Md Raysul Islam - UniMed Limited (	8/30/22, 2:55:19 PM	8/30/22, 4:26:38 PM	1h 31m 19s	
MD.MAHEDI MD.MAHEDI	8/30/22, 2:55:53 PM	8/30/22, 4:31:28 PM	1h 35m 34s	MDMAHEDI.MDMAHEDI@bd.com
Most. Nusrat Zahan	8/30/22, 2:56:22 PM	8/30/22, 4:26:23 PM	1h 30m	Most.Nusrat.Zahan@bd.com
Ripon (Guest)	8/30/22, 2:56:52 PM	8/30/22, 4:26:22 PM	1h 29m 29s	
Ronadhi Biswas	8/30/22, 2:57:41 PM	8/30/22, 2:59:15 PM	1m 33s	
Rana Mirza (Guest)	8/30/22, 2:57:53 PM	8/30/22, 4:39:46 PM	1h 41m 53s	
Ashok Paul	8/30/22, 2:57:57 PM	8/30/22, 4:26:40 PM	1h 28m 43s	
Md. Fazlul Hoque (Guest)	8/30/22, 2:57:57 PM	8/30/22, 4:26:33 PM	1h 28m 36s	
Hanif Rejwan (Guest)	8/30/22, 2:59:09 PM	8/30/22, 4:09:14 PM	1h 8m 47s	
Ghosh, Suman	8/30/22, 3:00:15 PM	8/30/22, 3:49:03 PM	48m 47s	Suman.Ghosh@thermofisher.com
Shamsuddin Zia	8/30/22, 3:00:20 PM	8/30/22, 4:26:26 PM	1h 26m 5s	shamsuddin.zia@unigroup-bd.com
Singh, Rati	8/30/22, 3:00:43 PM	8/30/22, 4:26:30 PM	1h 25m 47s	Rati.Singh@thermofisher.com
Syed Tanver Ahmed (Guest)	8/30/22, 3:00:46 PM	8/30/22, 4:26:35 PM	1h 25m 48s	
Baidya, Sumon Chandra	8/30/22, 3:00:47 PM	8/30/22, 4:26:29 PM	1h 24m 13s	SumonChandra.Baidya@thermofisher.com
Ronadhi Biswas Rony	8/30/22, 3:00:58 PM	8/30/22, 4:26:27 PM	1h 25m 28s	ronadhi.biswas@unigroup-bd.com
Shikder Harun Or Rashid	8/30/22, 3:00:59 PM	8/30/22, 4:28:49 PM	1h 27m 49s	sharun@icddr.org
Mohammad Sikder (Guest)	8/30/22, 3:01:20 PM	8/30/22, 4:00:10 PM	56m 54s	
Sudipto Sanyal	8/30/22, 3:01:42 PM	8/30/22, 4:26:27 PM	1h 24m 44s	sudipto_sanyal@biograd.com
Rani, Subroto G	8/30/22, 3:02:57 PM	8/30/22, 4:26:36 PM	1h 23m 39s	RaniSG@corning.com
Md Abdur Rahim	8/30/22, 3:03:28 PM	8/30/22, 5:03:06 PM	1h 55m 43s	MD.ABDUR.RAHIM@bd.com
Md. Mahbulul Karim (Guest)	8/30/22, 3:04:10 PM	8/30/22, 4:26:18 PM	1h 22m 8s	
Janata Traders (Guest)	8/30/22, 3:04:11 PM	8/30/22, 4:23:38 PM	1h 19m 26s	

Mostafa Kamal Mukul	8/30/22, 3:05:48 PM	8/30/22, 4:35:16 PM	1h 29m 28s	
Md. Azizul Hoque	8/30/22, 3:07:09 PM	8/30/22, 4:18:29 PM	1h 11m 20s	azizul@tradesworthgroup.com
Md. Easin Siddik	8/30/22, 3:07:10 PM	8/30/22, 5:03:06 PM	37m 8s	easin.siddik@icddrb.org
Maksud Monir	8/30/22, 3:09:55 PM	8/30/22, 4:19:46 PM	1h 9m 51s	
Mohammad Azaz Sarwar	8/30/22, 3:10:26 PM	8/30/22, 4:28:43 PM	1h 18m 16s	masarwar@icddrb.org
Dr. Mohammad Khaja Mafij Uddin	8/30/22, 3:11:25 PM	8/30/22, 4:08:39 PM	57m 14s	kmuddin@icddrb.org
biolabint@yahoo.com	8/30/22, 3:13:35 PM	8/30/22, 4:16:57 PM	1h 3m 21s	
dahmed (Guest)	8/30/22, 3:13:52 PM	8/30/22, 4:26:25 PM	1h 12m 32s	
Dr. Sharmine (Guest)	8/30/22, 3:14:18 PM	8/30/22, 4:06:16 PM	51m 57s	
AL Imran-Technokit (Guest)	8/30/22, 3:14:52 PM	8/30/22, 4:26:26 PM	1h 11m 33s	
Mir Ashraful Alam (Diamed) (Guest)	8/30/22, 3:14:53 PM	8/30/22, 3:46:14 PM	31m 21s	
otim Sarker (Guest)	8/30/22, 3:15:40 PM	8/30/22, 4:39:08 PM	1h 23m 28s	
Md. Shamim Ahmed (Guest)	8/30/22, 3:19:29 PM	8/30/22, 4:26:24 PM	1h 6m 54s	
Mazbahul Kabir (Guest)	8/30/22, 3:35:42 PM	8/30/22, 3:59:50 PM	24m 7s	
Dr. Syeda Momena Afsana (Guest)	8/30/22, 3:37:27 PM	8/30/22, 4:26:30 PM	49m 3s	
Hybrid Marketing Ltd. (Guest)	8/30/22, 3:41:29 PM	8/30/22, 4:42:43 PM	48m 20s	
Mazbahul Kabir (Guest)	8/30/22, 3:42:56 PM	8/30/22, 3:57:12 PM	14m 15s	
Md.Moktadir Rahman (Guest)	8/30/22, 3:52:32 PM	8/30/22, 4:26:32 PM	33m 59s	
Shakkhor - Kuri	8/30/22, 3:54:53 PM	8/30/22, 4:15:35 PM	20m 42s	
Golam Sarwardi OMC (Guest)	8/30/22, 4:00:54 PM	8/30/22, 4:26:31 PM	25m 37s	
Moyeen Uddin Chowdhury (Guest)	8/30/22, 4:04:57 PM	8/30/22, 4:42:53 PM	37m 55s	
biolabint@yahoo.com	8/30/22, 4:56:29 PM	8/30/22, 4:58:46 PM	2m 16s	